

MINUTES
Town of Bath Grants Committee
December 15, 2025 at 4:30
Town of Bath Municipal Center

1. Call to Order at 4:31 PM

2. Roll Call of Members – Chairwoman Reba Dalson (X) Mary Lynn Hickey (Absent)
Elizabeth Skinner (X) Quorum -
Other attendees: Greg Schene

3. Review of the Minutes of the Grants Committee meeting of November 10, 2025. The Nov. 10 meeting minutes were not available for review.

4. Project update review of currently awarded grants and applications

A. Streetscape:

WVDOH TA Grant Phase VI design grant – a conference call was held with DOH on Dec 4th. FHWA’s approval had been received (based on Obligation of Project in WV STIP file) was confirmed. Reps estimated that formal DOH Notice to Proceed would be issued by WV-DOT by the end of December.

WVDOH 2025 TAPGrant Applications Phase VI Construction – no report.

Phase VII Streetlights – Light poles for the “First 50” LED lights to be installed was sent to Potomac Edison with a request for their proposal for a long-term agreement/contract that would include this work. Awaiting Potomac Edison’s response.

B. Trail Head and Rail Trail – no task force meeting scheduled in December.

Confirmed that the outcomes from Nov 12th Meeting that were sent to members on Nov 18th including updated Coordinated Timelines for the Parcel 1A Remediation, the Trailhead Project, the bridges and the Trail was also sent to DOH. These updated Timelines were a part of an earlier Action Item for Sponsors. These new Timelines shift the Town’s solicitation of the Parcel 1A Remediation Contract to the Feb/Mar 2026 timeframe or later after DOH approval. Proposals were received by the County the week of Dec 2nd. Evaluations by Town and County are on-going this week (Dec 15th) for the engineering design and planning for the trailhead Project. Once evaluated and awarded, this will provide the needed details for the infrastructure to be installed within the footprint of the Parcel 1A Remediation. This is expected in the Feb/Mar Timeframe.

C. USDA NRCS grant – no report.

D. Community Tree Fund from the WV Division of Forestry grant – Kate Lehman reported at the Dec. 2nd Town Council meeting that the Tree Board’s next meeting will be held on December 17 at 5pm. Work is continuing to complete current grant requirements and future plans. Bartlett Tree Experts will be evaluating the heritage trees throughout the Town including cemeteries. Lehman explained the importance of preserving heritage and large trees.

F. COPS grant - the use of these funds is on hold until the Town hires a second full-time police officer. Grant financial report submitted on July 30 and progress report submitted on Sept. 1. The committee discussed the challenge of recruiting high caliber applicants given the current salary structure.

5. Status update on other grant prospects:

- A. Pending grants with Region 9 – GIS mapping grant being prepared by Region 9 submitted in July that requires a 25% funding match from BSWW. Grant award notifications will be made in July 2026.
- B. An application for \$1,000,000 in Congressionally Directed Spending grant funds from Senator Shelley Moore Capito was not selected for funding.
- C. Grant application for police department computers from the WV Dept. of Homeland Security submitted and the Town is waiting on notifications of grant awards made.
- D. Grants for street cameras and traffic calming signs. The police department was able to allocate Opiate fund settlement funds to purchase traffic calming devices.
- E. Grants for cemetery grave mapping software being researched.
- F. A potential grant for the OnTrac / Main Street program is being researched.
- G. Additional grants for water facility restoration and repair are being researched. Hickey and Schene have been in contact with the WV Water Development Authority and BSWW is eligible for a 50% match on Phase 1 repair costs of approximately \$650,000. Follow up with Region 9 to identify additional funding for the remaining 50% of costs is planned.
- H. Grant research for the Historical Landmark Committee.

6. New business:

- A. Grant funding for the replacement of the Ewing St. bridge.
- B. Dalson proposed a community survey to gather input from town residents on desired areas of progress, services, and activities the town should prioritize for future grant funding.

7. Next Meeting: Jan. 12, 2026 at 4:30 PM

8. Adjourn by common consent at 5:52 PM.