

MINUTES
Town of Bath Grants Committee
November 10, 2025 at 4:30
Town of Bath Municipal Center

1. The meeting was called to order at 4:32 PM
2. **Roll Call of Members** – Chairperson Reba Dalson (X) Mary Lynn Hickey (X) Elizabeth Skinner (Absent) Quorum - yes Other attendees: none.
3. Review Minutes of the Grants Committee meeting of October 20, 2025 were approved by common consent.
4. Project update review of currently awarded grants and applications
 - A. Streetscape:
 - WVDOH TA Grant Phase VI design grant – awaiting FHWA authorization to spend Federal grant funds awarded. DOH Notice to Proceed (NTP) with the Thrasher design work task order in process.
 - WVDOH 2025 TAP Grant Applications Phase VI Construction – this is a \$400,000 grant with a \$100,000 Town Match. Checked with DOH Prog Mgt regarding any delay/issues with FHWA TAP Grants – DOH does not have any Grant delays at this time
 - Phase VII Streetlights – this is a \$100,000 grant with a \$25,000 Town Match. Test lights are installed. Provided current HPS light inventory, locations, wattage and proposed transition plan for HPS to LED streetlights in areas of the Town. Plan to obtain proposal, costs, etc from Potomac Edison soon. If approved, Potomac Edison can convert up to 50 lights per year. This would begin in the business areas. Will set up meeting with Sharron and Rick Weber to prepare basis for Potomac Edison proposal.
 - DOH was notified of a noncompliant variation of ADA street corner at Fairfax and Mercer Streets that will need to be corrected.
 - Waiting for cost estimate/quote from Thrasher (Jeff Gola) to complete 30% Design and Cost Estimate for further consideration of work on Independence St.
 - B. Trail Head and Rail Trail – For the Parcel 1 A remediation at the Train Depot, a final Town & County MOA signed by County and ready for Town Council action at the Nov. 4 Town Council meeting. The next Task Force regular monthly meeting will be on Nov 12th at 4 PM in Commissioners Conference Room. Items to be discussed include follow up items from the DOH Oct 10th Conference call, an update on CDS Trailhead Project Planning & Engineering Contract, Town-County MOA for Parcel 1A Remediation work & funding and plans for Parcel 1A Remediation Contract. The first draft of Work Statement for Remediation Contract completed and now being reviewed. The timeline for coordination of Remediation & CDS Trailhead Project will be updated.
 - C. USDA NRCS grant – no report.
 - D. Community Tree fund and WV Division of Forestry grants – At the Nov. 4 Town Council meeting, Tree Board chair, Kate Lehman, detailed the current financial needs of approximately \$9,000.00 to match grant funding for current projects. Funds needed will be reimbursed to the Town upon the completion of projects and reimbursements from the grantors received.
 - E. COPS grant - the use of these funds is on hold until the Town hires a second full-time police officer.
5. Status update on other grant prospects:

- Pending grants with Region 9 – GIS mapping grant being prepared by Region 9 submitted in July that requires a 25% funding match from BSWW. Grant award notifications will be made in July 2026.
- An application for \$1,000,000 in Congressional Directed Spending grant funds from Senator Shelley Moore Capito is on hold due to the government shut down.
- Grant application for police department computers from the WV Dept. of Homeland Security submitted and the Town is waiting on notifications of grant awards made. Police Department has installed the new technology needed.
- Grants for street cameras and traffic calming signs being researched. Calming signs have been installed.
- Grants for cemetery grave mapping software found & waiting for Chairwoman Skinner to return to move forward.
- A potential grant for the OnTrac / Main Street program is being researched.
- Additional grants for water facility restoration and repair are being researched.

6. New Business:

7. Next Meeting – December 15, 2025 at 4:30 PM.

8. Meeting adjourned at 4:49 PM.