

OnTRAC Minutes

Thursday, October 9, 2025

4:00pm

Town Hall – Municipal Center

271 Wilkes Street, Berkeley Springs, WV 25411

1. **Call to Order:** 4:06pm by Executive Director

2. **Attendees:** *Zoom:* Michael Moss, Amanda Hollins. *In-Person:* TBS Executive Director Dusty Martin, Council Woman Mary Lynn Hickey, Sandy Venuto, Lynn Goodwin, Executive Director Breana Farris

3. **Review of Minutes:** September 11, 2025 & October 6, 2025 Approved

4. **Financials:** September 2025 were reviewed.

5. **Updates/Info:**
 - Town of Bath Celebration 2026 was mentioned as well as all the things we could potentially sell to raise funding. This list includes: T-Shirts, other items like Tank Tops, Key Chains, Hats, License Plates, Postcards, etc.
 - We discussed the volunteers we had to park vehicles at the Depot Lot for Apple Butter. Council Woman Hickey will be purchasing signs from the Morgan Messenger to hand at and around the Depot. Director Farris will be making flyers to hand out.
 - The Community Report Checklist was reviewed. We will work on following the Checklist more moving forward.

6. **Events:**
 - We will be planning our mixer soon. Director Farris will be getting in touch with a restaurant to find a good date and time. A weekend will most likely be preferred.
 - Spring/Summer Events for Next Year were discussed. Director Martin will be giving us a list of events TBS has on their calendar for next year. They plan to have an event every month in 2026.

7. **Projects:**
 - Banners and Town beautification projects will be discussed at our next meeting.
 - Director Farris mentioned she is preparing flyers, applications and getting sponsors for Deck the Meters. She will share more at the next meeting.

8. **Discussion/Questions:**

- Director Martin mentioned a grant opportunity for murals. We would still like to place one at the Moose but have been unsuccessful in contacting anyone. Lynn will be emailing us a contact for the Moose.

9. **Next Meeting:** November 13, 2025 at 4:00pm

10. **Adjourn:** At 4:36pm by Executive Director.

Signature: Breauna Jervis Date: November 13, 2025