

OnTRAC Minutes

Special Meeting

Monday, October 6, 2025

4:00pm

Town Hall – Municipal Center

271 Wilkes Street, Berkeley Springs, WV 25411

1. **Call to Order:** 4:10pm by Executive Director

2. **Attendees:** *In Person:* Mayor Greg Schene, Recorder Susan Webster, Councilwoman Mary Lynn Hickey, Osman Gomez *Via Zoom:* Amanda Hollins *By Phone:* Lisa Stine, Michael Moss

3. **Discussion:**
 - ❖ A list of available volunteers to park vehicles at the Train Depot for Apple Butter this weekend was discussed and selected. We still have one volunteer spot available for Saturday afternoon and a few slots open on Sunday.
 - ❖ We checked off our list of supplies needed for this event. We have mostly everything we need. Councilwoman Hickey will be getting signs with *Parking \$10* labeled on them for advertising.
 - ❖ Lisa Stine, Michael Moss and Breanna Farris will be meeting at the Depot lot Friday at 1pm to prepare the lot for Saturday.

4. **Adjourn:** 4:45pm by Executive Director

Signature: Breanna Farris

Date: 10/9/25