

Berkeley Springs Water Works Committee Agenda
October 22, 2025 at 4:00pm
Town of Bath Municipal Center

1. Call to Order

2. Roll Call of Members- Mary Lynn Hickey (), Susan Webster (), Ryan Kessel

Other attendees:

Quorum – Yes/No

Superintendent Rick Mayhew (), Water Office Manager Breana Farris ()

3. Review Minutes of Oct. 8, 2025 meeting

4. Project updates and action items

- Updates on the PER final report for the Silica line and letter from the Mayor to Silica leadership and other stakeholders.
- BSWW - Warm Springs PSD Contract – Review and approval of suggested changes to the expired contract.
- Follow up: customers we do not charge for water (Fire Dept & The Park)
- Follow up: Water Tarriff Amendment (\$35 fee during shutoffs)
- 522 Extension
- Cemetery

5. Superintendents Report

a. Operations & Maintenance

a1. Distribution & Other Facilities

a2. InstruLogic SCADA upgrade (Inframark) transition update.

a3. Plant and Booster Station report

a4. Fail safe alarms

b. Repair & Replacement Projects

b1. DOH follow up

6. FY26 Budget update – Review of BSWW financials. Assessment of available capacity for debt service.

8. Administrative

a. Update on transition to CUSI billing vendor– Breana Farris

b. Personnel Matters

c. Strategic Plan for BSWW - Hickey

9. Next Regular Meeting – Wednesday, Nov. 12, 2025 at 4:00 pm

10. Adjourn