

# TOWN OF BATH COUNCIL MEETING

July 1, 2025

1. **CALL TO ORDER:** By Mayor Schene at 5:30pm followed by the Pledge of Allegiance and Invocation.
2. **ROLL CALL:** Greg Schene (X) Susan Webster (X) Elizabeth Skinner (X) Rick Weber (X) Mary Lynn Hickey (A) Ryan Kessel (X) Reba Dalson (X) - Quorum present.
3. **REVIEW OF MINUTES:** Minutes of the Regular Meeting of June 17, 2025 were presented and approved by Common Consent. The Minutes of the Town of Bath Municipal Election Canvas of June 17, 2025 were presented and approved by Common Consent. The Minutes of the Bath Election Certification of June 19 were presented and approved by Common Consent.

At this point in the meeting Mayor Schene gave the floor to Councilwoman Dalson. Councilwoman Dalson read her letter of public apology in which she accepted full responsibility and acknowledged hurt she may have caused to others by an unfortunate choice of words in a social media post she made on the night of the Bath election. She hoped for public forgiveness and a chance to rebuild trust and confidence. Councilwoman Dalson's statement was well taken and appreciated by those in attendance.

4. **PERSONS BEFORE COUNCIL:** Missey Kesner of Scouting USA Troop 81 was present to observe debate at a public meeting as a requirement of attaining her Communications Badge.
5. **COMMUNICATIONS FROM MAYOR:** Mayor Schene took this opportunity to express his desire to elevate the Town of Bath by further developing the natural attributes of the community and making it one of the top five tourist destinations in West Virginia. He hopes to improve the financial, safety and public infrastructure of the community.  
The Fiesta on Mercer Street is rescheduled for August 16, 2025.  
Jeepers in the Park on July 17, 2025/  
Saturday Concerts in the Park will start July 5, 2025 at 5:30pm.

## COMMITTEE AND BOARD REPORTS

1. **ON TRAC:** No report at this time.
2. **PARKS /REC:** The next meeting is July 17.
3. **PLANNING COMMISSION (PC):** The next meeting is August 13.
4. **RAIL/TRAIL (NBRT):** The next meeting is July 23 at 4pm in the Courthouse.  
Committee Co-Chair Pete Brown submitted a detailed report (attached) to the Town office. The WV DoH acknowledges that the delay with this project is partially due to the exorbitant cost of constructing the bridges of the trail and is working to redesign them.
5. **STREETSCAPE:** The next meeting is July 17. Co-Chair Pete Brown has submitted a detailed report (attached). Brown will submit letters of Intent to Apply for both the

Streetscape Phase V Construction of Deferred Street Lighting and Streetscape Phase VI Construction. These letters are due to the WV DoH by July 2.

6. TRAIN DEPOT: No report at this time.
7. LANDMARK COMMISSION (HLC): No report at this time.
8. CLERK & RECORDER: Three Building Improvement Notifications (attached) were submitted, acknowledged and will be processed by the Morgan County Assessors office. Two of the notifications were for 157 Congress Street for an HVAC unit and fencing. One notification was for the building of a garage at 38 Rockwell Court.
10. FINANCE: Recorder Webster delivered the following bills for approval:
  - (a) Town of Bath \$9,173.48 - Motion to approve: Webster/Weber- Carried
  - (b) BSWW \$25,454.15 - Motion to approve: Webster/Skinner-Carried
  - (c) Greenway Cemetery \$115.00 - Motion to approve: Webster/Weber- Carried
  - (d) BDA \$750.00 - Motion to approve: Webster/Weber- Carried
  - (e) Hotel/Motel Disbursement \$2,479.42- Motion to approve: Webster/ Weber - Carried
11. TREE BOARD: The next meeting is July 16 at 5pm. Tree Board member Kate Lehman presented the report to Council. The Tree Board is continuing assistance to the Cemetery Committee and reporting for the Demonstration City grant work.
12. GRANT: The next meeting is July 14 at 4:30pm. Chairwoman Dalson reported that Bath has been awarded a grant from the Mills Group for pro bono conceptual architectural services (worth approximately \$60,000) for the downtown historic district. This rendering can be shared with potential funding agents. The Congressionally Directed Spending request of \$1,000,000.00 for the BSWW plant restoration has moved to the next stage. The funding request being prepared by Region 9 with FEMA for GIS mapping of water assets will be submitted this month. Thrasher Engineering has provided an \$80,555.00 estimate for this work. The 25% match that will be required of the BSWW is approximately \$20,139.00.
13. PUBLIC SAFETY: No report at this time.
14. CEMETERY: The next meeting is July 17 at 9am. Chairwoman Beth Skinner reported that weather and other factors have caused mowing to be delayed. She believes that this can be caught up soon. The Committee is hoping to grow with volunteers who want to help.
15. PUBLIC WORKS: Chairman Weber announced that residential trash will be picked up on Wednesday due to Independence Day on Friday. The regular commercial Friday pick up will be done on Thursday. There will be new initiatives and special beautification projects geared to cleaning the streets and removing weeds and overgrowth through Town.
16. ORDINANCE: The next meeting is July 17 at 4pm. Chairman Kessel is acquainting himself with the ongoing ordinance discussions and future community code needs.
17. BSWW: The next meeting is July 9 at 3pm. Mayor Schene reported that the persistent water problem at the Morgan County Courthouse has been resolved due to the hard work of staff.
19. MOTION TO ADJOURN: Approved by Common Consent.

Attest:

Mayor



Recorder



## **Status Update of Streetscape & NBRT Projects for Town Council July 2, 2025**

This is an Update for Events that happened this Week

### **STREETSCAPE**

Next Committee Meeting: Tentatively July 17<sup>th</sup> at 9 am

#### **DOH TAP 2025 Grant Applications**

- Open for Intent to Apply (ITA) until 4 pm Wednesday; July 2, 2025
- If ITA is Approved, then Full Applications is due by 4 pm on Wednesday, July 23, 2025
- Grant Awards would likely be in 4<sup>th</sup> Quarter of 2025
- After discussion with Finance Committee and Town Council, we will submit two Intent to Apply (ITA) for the 2025 Grants:
  - Phase VI Construction: (\$400K Grant with \$100K Town Match)
  - Phase VII Streetlights (7) Construction: (\$100K with \$25K Town Match)
- These will be submitted by the 4 pm deadline on 7-2-25.
- Expect these to be approved for the full Applications that will be due 7-23 by 4 pm
- Susanna Henderson (Region 9) is supporting this effort (Thanks!)

#### **Phase VI Design Grant and DOH Funding Agreement**

- Received last week; one glitch needs to be fixed prior to presenting to Town Council; this should be cleared up in time for the next Council Meeting
- Next Steps:
  - Place on Agenda for 7-15 Council Meeting
  - Draft Council Resolution for Council Approval
  - Mayor signs the Funding Agreement
  - Agreement + Resolution + Town Check for the Match returned to DOH
  - DOH obtains Federal Highway Admin authorization
  - DOH authorizes Town of Bath and Thrasher to begin design work

### **NBRT**

#### **DOH Supplemental Funding Agreement #4**

- Received 7-1-25; names Morgan County Commission and Town of Bath as Co-Sponsors
- Modifies Scope of Work:
  - Split out the work required by the Voluntary Remediation Agreement (VRA) between WV-DEP and the Town of Bath to remediate Parcel 1A of the Depot Lot which is a part of the NBRT Trailhead
  - Authorizes the Co-Sponsors to advertise, let, award a contract, administer the work and complete the remediation utilizing the Town of Bath's Licensed Remediation Specialist (LRS).
- The Agreement requires both Morgan County Commission and Town of Bath signatures
- More Details to follow
- Next NBRT Task Force Meeting: Tentatively 7-23-25

Pete Brown  
Streetscape Committee

## NOTICE OF BUILDING OR REAL PROPERTY IMPROVEMENT

TO THE ASSESSOR OF Morgan COUNTY:

Any person, corporation, association or other owner of real property, subject to the payment of property tax, who shall erect any building or structure, or who shall add to, enlarge, move, alter, convert, extend, raze or demolish any building or structure, whereby the value of the real property shall be improved more than \$1,000 must notify the assessor on Form 12:75 within sixty days from the date the work is commenced. If a report is made by or on behalf of any mine, mill, factory, or other industrial establishment and filed with the assessor on or before June fifteen which discloses with certainty any construction, or improvement made during the previous twelve months, the owner shall be deemed in compliance with notice requirements. If a building permit has been obtained, this shall be sufficient notice. Any person in violation of provisions of West Virginia Code § 11-3-3a, shall be guilty of a misdemeanor, and, upon conviction thereof, shall be subject to a fine.

See Chapter 11, Article 3, Section 3a of the West Virginia Code for additional information.

Name of Owner or Owners ROSS MARTIN, ALISON HOWARD  
(CONGRESS HOUSE, LLC)

Location (Address) of Improvement 157 CONGRESS ST.

Taxing District TOWN OF BATH

Land Book Description HVAC INSTALLATION (2 UNITS)

have, or has been (Altered) \_\_\_\_\_ (Erected)

and that said improvements have increased the value of the property in excess of \$1,000.00

Improvements were commenced 6/15/25 (Month/Day/Year),

Completion date or anticipated completion date 7/15/25 (Month/Day/Year).

Approximate increase in value \$ 20,000 Use of Building SHORT-TERM RENTALS

Remarks: \_\_\_\_\_

Address of Owner or Owners 780 HENDERSON HEIRS W.

Phone No. 202 697-3077

Notice Filed By Ross Martin Date 6/15/25  
Signature Month/Day/Year

**NOTICE TO BE FILED WITH ASSESSOR WITHIN SIXTY (60) DAYS AFTER COMMENCEMENT OF IMPROVEMENTS TO REAL PROPERTY WHICH WILL INCREASE THE VALUE IN EXCESS OF \$1,000**

**BELOW THIS LINE FOR ASSESSOR'S USE ONLY**

Map No. \_\_\_\_\_

Received \_\_\_\_\_

Parcel No. \_\_\_\_\_

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Name of Owner or Owners DAN WEGH

Location (Address) of Improvement 38 Rockwell Ct, Berkeley Springs

Taxing District \_\_\_\_\_

Land Book Description \_\_\_\_\_

have, or has been (Altered) \_\_\_\_\_ (Erected) \_\_\_\_\_

and that said improvements have increased the value of the property in excess of \$1,000.00

Improvements were commenced: 06/01/2025 (Month/Day/Year),

Completion date or anticipated completion date 9/01/2025 (Month/Day/Year).

Approximate increase in value \$ 15,000 Use of Building Garage

Remarks: \_\_\_\_\_

Address of Owner or Owners 38 Rockwell CT

Phone No. 301-667-8009

Notice Filed By Dan Weyh Signature Date 06/10/2025 Month/Day/Year

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See Chapter 11, Article 3, Section 3a of the West Virginia Code for additional information.

Name of Owner or Owners Alison McGrath ~~Howard~~, Ross Martin

Location (Address) of Improvement 157 Congress Street

Taxing District Morgan county / town of Bath

Land Book Description Fence

have, or has been (Altered) \_\_\_\_\_ (Erected) \_\_\_\_\_

and that said improvements have increased the value of the property in excess of \$1,000.00

Improvements were commenced 6/18/25 (Month/Day/Year),

Completion date or anticipated completion date 6/30/25 (Month/Day/Year).

Approximate increase in value \$ 4500.00 Use of Building Fence

Remarks: Building Fence in Backyard

Address of Owner or Owners Henderson Hairs LN. Berkeley Springs WV

Phone No. (202)-697-3077

Notice Filed By [Signature]  
Signature

Date 06/18/2025  
Month/Day/Year

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