

**Town of Bath Cemetery Committee**  
**September 24, 2024, @ Town Hall @ 8:30 AM**  
**Minutes**

Members Present: Elizabeth Skinner, Rebecca MacLeod, David O'Connell

Guests Present: None

Quorum: Yes

Minutes: The minutes from the August 27, 2024, meeting were approved by common consent.

- (1) Finances. Elizabeth Skinner reported that the Town of Bath Cemetery Management & Maintenance Incorporated (TBCMMI) continues to have surplus funds in its Special Projects Fund. Committee members asked Elizabeth to find out from Town Clerk Corrick if the TBCMMI's \$10,000 in Hotel/Motel Funds were spent this summer and if the Town used any General Revenue Funds this summer for mowing.
- (2) Mausoleum. Rebecca MacLeod discussed the work that still needs to be done on the roof area of the mausoleum. Clean-up and planting will be started after Apple Butter, and finished next spring if need be.
- (3) Greenway Cemetery Perpetual Care Trust Fund (GCPCTF). A general discussion was held on the status of the GCPCTF. The committee agreed that a meeting with CNB Bank should be scheduled as soon as possible. Elizabeth will work on getting the meeting set up and providing the Cemetery Committee members with the materials they will need to be prepared for the meeting.
- (4) Home Rule Application. Elizabeth reported that she is waiting on guidance on the Home Rule Application from the Town's attorney. This topic will be removed from the agenda until it is finished.
- (5) General Barstow Education Sign. Elizabeth reported that she has completed the Civil War Trail Organization (CWTO) Application. Elizabeth will keep the committee members up-to-date on the status of the application. Once the application is accepted, the CWTO will produce and install the sign. The CWTO will assist the town in hosting an event to advertise the sign for public viewing.
- (6) Work Assignments. A. The committee members agreed to meet in Greenway Cemetery on October 17, 2024, in the afternoon to identify new graves that need to be groomed with top soil and grass seed. This is supposed to be done some 3-5 months after a funeral or in the spring after winter funerals. This task has not been done for some time. The committee will work with the Public Works Department on this project. B. The committee agreed not to install sectional signs in Greenway at this time. David O'Connell asked that the committee set priorities before taking on any new tasks. C. Elizabeth continues to work on burial records as she has time. Her time has been taken up with locating graves recently and with selling grave sites.