

BERKELEY SPRINGS WATER WORKS COMMITTEE

Special Meeting – Contract Review Minutes

Mar 25th, 2025

1. **CALL TO ORDER:** By Chairman at 10:00am.
2. **ROLL CALL:** Dave O'Connell (X), Rebecca MacLeod (X), Susan Webster (X) Quorum – Yes
Also present – BSWW Superintendent Mayhew (x), Water Clerk Manager Breana Farris (x)

3. Water Treatment Plant Upgrades (Preliminary Engineering Report)

- * In depth review of Contract & Proposal from GD&F
 - a. Review GD&F Owner / Engineer Agreement
 - b. Professional Engineering Services Proposal (Task Order No. 2025-1)
- * A detail assessment resulting in a list of questions & request provide to
- * See attachment for the detailed question & request submitted to Chris Eckenrode at GD&F

Schedule:

- Mar 25th Special Meeting Review Contract & Proposal (Completed)
- Mar 26th eMail GD&F on questions and requests (See attachments)
- Apr 2nd Meet with GD&F in regular meeting
- Apr 7th Turn over to Dick Gay for legal review
- Apr 15th Present to council for approval

4. **Adjournment at 12:30pm with common consent.**

Chairman



Date

Apr 2, 2025