

BERKELEY SPRINGS WATER WORKS COMMITTEE

Regular Meeting Minutes

Jan 22nd, 2024

1. **CALL TO ORDER:** By Chairman at 2:00pm.
2. **ROLL CALL:** Dave O'Connell (X), Rebecca MacLeod (X), Susan Webster (X) Quorum – Yes
Also present – BSWW Superintendent Mayhew (x), Town of Bath Clerk Corrick (for Admin)
3. **Review Minutes of Jan 8th, 2024**
Minutes accepted with common consent.
4. **Superintendents Report** (Rick Mayhew)
 - a) **Operations & Maintenance**
 - a1. **Treatment Plant**
 - a2. **Distribution & Other Facilities**
 - * Meters:
 - 455 Wilkes has been turned back on. (House Fire).
 - * Neptune system is working well
 - * Instrulogic SCADA upgrade (Inframark)
Still planned for February.
 - * Myers Shed Roof Repair
 - Heidler Roofing will work on roof in the Spring.
 - a3. **Leaks**
 - * Courthouse leak estimated loss of 15k
Weekend repair schedule for Saturday 1/25.
 - * Fairview tank toping out (overflow) is taking long. Tank seems to be prematurely draining.
Lines from tank will be researched, looking for a leak before end of January.
 - a4. **Shut Offs**
 - * No update
 - b) **Repair & Replacement**
 - b1. **Decant Line cross Wilkes to Warm Springs run.**
 - * Working with Mr. Bailey to obtain the DEP permit, must be timed with the DOH permit.
 - * Scheduled for late February.
 - b2. **Water Treatment Plant Upgrades**
 - * **Raw Water Control Panel with VFD** (Extend the life of Effluent Control Panel)
 - All parts have been replaced (4 VFD's, Fan).
 - All upgrades have been paid for by Morgan County supplied ARPA funds.
 - The panel has been operating well. The panel box has been closed since installed.
No heat sensor warnings since installed.

5. Water Treatment Plant Upgrades (Preliminary Engineering Report)

a. Plant Tours

- * Approximately 7 tours have been provided to prospective engineering firms.
- * Ideas that came out of the tours:
 - 6 Micro Filters (\$2 million)
 - Replace the concrete base with steel grid around the High Service Pumps to improve maintenance access
 - Eliminate the outdated Chart tracking for the chlorine system.
 - New Generator is preferred

b. Subcontractor research

- * Most Engineering Firms are not locked down to specific sub-contractors.

6. Special Projects - 522 Extension (Not Address due to time constraint)

a. Condemnation Process:

- * Status unknown: Need to research emails last update from Reg-9 and Trump&Trump

b. Construction Start Dates:

- * Unknown until condemnation process is completed.

c. BLYA holdings offer to trade Distribution Project for Future Capacity Improvements

- * Will Rohrbaugh guidance email will be resent to committee members. *Attached*

7. Request to assume responsibility for 0.7 miles of the US Silica Line

From: Sewer Treatment Plant on 522 to Sand Mine Rd.

a. Pressure Test 2 (Fire Hydrant on 8" or 4" line)

- * Scheduling dependent on weather conditions.

b. Legal exposure question

- * Chair will check with Water company lawyer to see if Water Works has any legal exposure.

c. Update meeting with EDA, US-Silica, State & County representatives

- * Line passed the pressure test which shifted the conversation to requirements.

- * Daryl Cowles requested that Town-Council pass a resolution to accept conditional ownership

d. Discuss resolution to accept US-Silica line with conditional approval

- * **Timing:** General agreement that the resolution should only be considered after Engineering Report.

8. Administrative

- a) General: (No update)
- b) Discussed policy in regards to multiple bad checks. No action taken
- c) Personnel: (No update)

9. ASI Automated Payments (Debit Payments)

- a) Water & Town-Fees (Trash, Street, Safety) successfully debited test bank checking accounts.
- b) Next billing cycle will process against a bank savings account.

10. Review Motions Passed

- * None

11. Next meeting Feb 5th, at 2pm.

12. Adjournment at 4:05pm with common consent.

Chairman *David J O'Connell* Date *Feb 5th*