

**MINUTES**  
**TOWN OF BATH ORDINANCE COMMITTEE**  
**REGULAR MEETING**

April 17, 2025

1. CALL TO ORDER: By Chairman at 4:00pm
2. ROLL CALL: Chairman Greg Schene (X) Mary Lynn Hickey (X) Susan Webster (X)

Quorum: Yes

Also present:

3. Review of Minutes: Ordinance Committee Regular Meeting Minutes of March 20, 2025 were approved by Common Consent.
4. Chairman Schene provided an update on the current status of the 1% Municipal Sales and Use Tax. The Town of Bath is expecting a disbursement from the West Virginia Department of Taxation for the period ending March 31, 2025 to be received no later than May 1, 2025. This date was moved up from May 15, 2025.
5. Chairman Schene shared more information on the Façade Improvement Initiative. The proposed 50/50 Façade Program would allow local businesses and property owners to apply for matching funds, covering 50% of the total cost of approved exterior improvements, with the remaining 50% funded by the property owner. Eligible projects may include painting, signage, storefront restorations, lighting, and other enhancements that contribute to the beautification of the Town. The Town of Bath has committed \$5,000 from local Hotel/Motel tax funds to this initiative with an additional funding commitment of \$4,500 provided by Travel Berkeley Springs and special 0% financing available through CNB Bank. Applications are tentatively scheduled to be made available on July 1, 2025.
6. Chairman Schene is awaiting Town attorney, Richard Gay, to complete his review of updates to West Virginia State law in regard to vacant properties within Town of Bath limits.
7. The next Ordinance meeting date is May 22, 2025 at 4:00 pm in the Municipal Center.
10. The meeting was adjourned at 5:40 PM.

Chairman: \_\_\_\_\_

Date: 5-22-2025