

**Town of Bath Depot Committee Agenda**  
**March 21, 2024, at 4:00pm**  
**Town of Bath Municipal Center**

1. Call to Order and Welcome
2. Roll Call of Original Members – Jim Bailey ( ) Ryan Rebant ( ) Susan Webster ( )  
Terry Golden ( ) Barbara Zimmerman ( ) Heather Sigler ( ) Mark Garfinkel ( ) Amanda  
Teixeira ( ) Alex Teixeira ( )  
    Quorum – Yes/No  
    Others present; introductions as needed:
3. Organizational concerns
  - A. Depot Committee Secretary/Treasurer leadership discussion; possible action
  - B. Sub-committee assignments, leadership; possible action
    - a. Sub-committee direction (exhibits, events, etc.), action item development
4. Review of Depot financial account
  - A. WV DOH invoice
  - B. Bath Hotel/Motel Grant Fund application
  - C. Morgan County Hotel/Motel Grant Fund application
  - D. AARP Community Safety Grant application submitted
5. Entertainment event possibilities, event form development
6. Discussion of setting a Regular Meeting date, Committee meeting dates
7. Adjourn

# **BATH DEPOT COMMITTEE MEETING**

**March 21, 2024**

1. CALL TO ORDER: By Chairman at 4:30pm.

2. ROLL CALL: Susan Webster (X) Jim Bailey (X) Ryan Rebant (A) Quorum – Yes  
Also present – Town of Bath Councilwoman MacLeod, Terry Golden, Ross Martin, Dave O’Connell

3. Review of the Depot Financial Record: Ch. Webster presented the Town of Bath Depot bank account with a current balance of \$22,291.23.(attached) and explained how income has been generated.

The Town Office has received an invoice for \$8,000.00 from the WV DOH. The amount requested is for change orders for the interior rehab and has been paid by the Town. The Town Clerk is gathering documentation to prove this payment for the State’s assessment.

4. Grants: The Depot applied for Bath Hotel/Motel funding and was denied due to other upcoming priorities.

The Morgan County Commission applied for Congressional Directed funding for the Depot Lot and has been approved for \$720,000.00.

The AARP Community Safety Grant application has been submitted. This is for the two Streetscape streetlight poles for the front of the Depot.

5. Property Management: Susan Webster has contacted the WV State Fire Marshall’s Office for an occupancy assessment and is waiting for a reply to schedule.

Mark Garfinkel is reviewing the Town insurance policy for the Depot. Susan Webster will work Mark and Jim Bailey to review and report on these business and legal items.

6. Events/Activities: Discussion was held concerning event development with the consensus being to strive for community cooperation with TBS, MAC, The Museum of the Berkeley Springs, the Morgan County Historic and Genealogical Society and the Chamber of Commerce.

Rebecca MacLeod reported that the Bath Tree Board and WSWA are sponsoring the Arbor Day Tree Planting at the Depot lot on April 27, 2024.

Discussion turned to working with Ross Martin to produce his entertainment show, Miss Isabella Rainsong and Her Traveling Companion at the Depot. It was decided that the third weekends of May through September would work best being flexible with other organizations -projects and events. Details will be worked on in the coming month.

Action items on this event will include Ross contacting MAC or other groups for sponsorship, marketing and production details. Technical issues must be addressed at the

Depot. Susan Webster will speak with the Bath Council and TBS concerning promotion plans.

8. The next meeting date is Thursday, April 18, 2024 at 4pm at the Depot.

9. Adjourn

Co-Chairman \_\_\_\_\_ Date \_\_\_\_\_