

**Town of Bath Grants Committee Minutes**  
**April 14, 2025 at 4:30 PM**  
**Town of Bath Municipal Center**

1. Call to Order
2. Roll Call of Members – Chairman Mary Lynn Hickey (X) Scott Merki (X) Elizabeth Skinner (X) Other attendees: none  
Quorum – Yes
3. Minutes of the Grant Committee meeting of March 17, 2025, were approved.
4. Project update review of currently awarded grants
  - A. Streetscape:
    - Phase V construction contract - Work is complete. A final inspection will be done by the District but has not yet been scheduled.
    - WVDOH TA Grant Phase VI design grant - Still waiting for receipt of the final Funding Agreement from DOH.
  - B. Trail Head and Rail Trail - Cost estimates for 2 remediation alternatives using aggregate OR asphalt on the trail and parking area are being finalized by Thrasher. Next steps would be to arrange discussions with Town Council and County Commission members on a proposal to DOH to obtain a portion of current NBRT Trail construction funding to permit the Town to solicit and award a contract to accomplish the work.
  - C. USDA NRCS grant – Federal funds for this grant have been frozen and grant activity is on hold.
  - D. WV Division of Forestry grant – no report.
  - E. SHPO Remembrance grant - SHPO has completed the review and approval of contractor bids submitted for excavation work and fencing in the Olde English cemetery. All work is scheduled to be completed by early June.
  - F. COPS grant - the use of these funds is on hold until the Town hires a second full-time police officer. Grant progress report to be submitted April 30.
  - G. Appalachian Forest grant – The Lovely Pixels team has started their work on the Town website renovation and upgrades. Follow up meetings with the Lovely Pixels team were held on March 20 and April 10 to monitor progress and provide requested information. Grant progress report to be submitted April 30.
5. Status update on other grant prospects:
  - Pending grants with Region 9 – GIS mapping grant being prepared by Region 9 that requires a 25% funding match from BSWW.

- An application for \$1,000,000 in Congressionally Directed Spending grant funds from Senator Shelley Moore Capito will be submitted by April 22 deadline.
- Grant application for police department computers from the WV Dept. of Homeland Security submitted.
- BSWW did not qualify for cybersecurity grant funding from WV Dept. of Health so no application was submitted.
- Grants for street cameras and traffic calming signs are being researched.
- A potential grant for the OnTrac / Main Street program is being researched.
- Additional grants for water facility restoration and repair are being researched. Grant applications will be submitted once the Professional Engineering Report (PER) is completed.

6. New business:

7. Next Meeting – May 12, 2025 at 4:30 PM.

8. The meeting was adjourned at 4:47 PM.

*Ms. Fitchey*  
5/12/2025