

PUBLIC SAFETY COMMITTEE MEETING MINUTES

Town of Bath Public Safety Committee Agenda

March 12, 2025, at 4:00pm

Town of Bath Municipal Center

- I. Meeting called to order by Mayor Merki @ 3:58pm
- II. Members in attendance:
 - Commissioner Scott Merki
 - Chief Ronald L. Gardner
 - Councilman Greg Schene
 - Councilwoman Elizabeth Skinner
 - Admin Sandra Venuto
- III. Additional Attendees – Sharron Corrick, Town Clerk; Marshall Younker, 911 Center Director; Sarah Henry, ETC Shift Supervisor.
- IV. Quorum – Yes
- V. Approval of Minutes from last meeting - Yes
- VI. Meeting Items covered this week:
- VII. Overview of past items:
 - A. Berkeley Springs PD approved for 2 Bodycams with a third as needed, 2 Vehicle Dashcams. Admin will be reaching out to Motorola for a better understanding of the warranty, replacement, and repair time if needed. The Motorola purchase was put up for a vote, Councilman Greg Schene approved 1st, and the purchase was seconded by Mayor Merki.
- VIII. New items:
 - A. BSPD February Stats were discussed.
 - B. The Police Department swapped out obsolete ammo for weapons that are no longer carried by the officers for weapons certifications that are mandatory for the officers. A memo was drafted and signed by Mayor Merki in approval of the swap.
 - C. The Apple Butter Festival Form and process email was approved by the committee. The admin will send the updated form and process email to the Chamber of Commerce and upload this coming Fiscal Years Apple Butter Festival Form to the website. The Business

license for FY 2026 was also approved with minimal changes to the form and will be uploaded to the Town website.

- D. The Police Department Bathroom is in need of renovation which will also fix the issues that the town hall is having on the first floor. The two quotes were given to the committee and the quotes will be discussed at the finance committee. The Public Safety Committee is recommending one vendor in particular with a price cap of \$7500.00.
- E. The Municipal Court staffing has been changed with the new Municipal Judge job being offered to Kermit Ambrose. The current municipal judge is retiring. The new Town of Bath Municipal Court Clerk will be Sandra Venuto as the current Municipal Court Clerk was Bre Farris who has taken the position of Water Department Office Manager.
- F. The relocation of extra meters and meter parts was approved with our next step being for us to reach out to the public works department for assistance with moving the items to the storage shed.
- G. The need for a new radar unit for one of the police department vehicles was put on hold till further notice.
- H. The department was approved for the purchase of Amazon Prime for the police department.
- I. The Berkeley Springs Police Department is in need of 3 new Tasers for the officers. A quote was obtained and approved by the Public Safety Committee.
- J. The meter spaces on Independence St. and Mercer St. were measured. There will be 3 spaces on Mercer St. at the intersection of Independence St. Poles will be obtained from Public Works and once placed, the Police Department will place the meters. This will be placed on next month's agenda as well.
- K. Common consensus for all Public Safety Committee meetings to now start at 3:30pm vs 4:00pm due to other commitments.

IX. Adjourned