

**MINUTES**  
**TOWN OF BATH ORDINANCE COMMITTEE**  
**REGULAR MEETING**

February 20, 2025

1. CALL TO ORDER: By Chairman at 4:00pm
2. ROLL CALL: Chairman Greg Schene (X) Mary Lynn Hickey (X) Susan Webster (X)

Quorum: Yes

Also present – Councilman David O’Connell

3. Review of Minutes: Ordinance Committee Regular Meeting Minutes of January 23, 2025 were approved by Common Consent.
4. Chairman Schene provided an update on the current status of the 1% Municipal Sales and Use Tax. A disbursement to the Town of Bath from the West Virginia Department of Taxation for the period ending March 31, 2025 is expected at the end of April, 2025.
5. Chairman Schene clarified that the State of West Virginia requires large online marketplaces (Amazon, eBay, Walmart) to collect and remit sales tax, including applicable municipal taxes, on behalf of third-party sellers. Further discussion centered on the topic of residents and businesses maintaining a Post Office Box in the Town of Bath. It was confirmed that the State of West Virginia Department of Taxation requires all online retailers to collect municipal sales tax based on the shipping address of the buyer. This includes buyers with a Post Office Box address within the municipality.
6. Chairman Schene is scheduled to meet with Richard Gay to discuss updates to West Virginia State law in regard to vacant, abandoned and under-utilized properties within the Town of Bath.
7. The next Ordinance meeting date is March 20, 2025 at 4:00 pm in the Municipal Center.
10. The meeting was adjourned at 5:45 PM.

Chairman \_\_\_\_\_

Date 3-20-25