

MINUTES
TOWN OF BATH ORDINANCE COMMITTEE
REGULAR MEETING

November 21, 2024

1. CALL TO ORDER: By Chairman at 4:00pm

2. ROLL CALL: Chairman Greg Schene (X) Mary Lynn Hickey (X) Susan Webster (X)

Quorum: Yes

Also present – Councilman David O’Connell

3. Review of Minutes: Ordinance Committee Regular Meeting Minutes of October 17, 2024 were approved by Common Consent.

4. Chairman Schene and Councilman O’Connell provided an update on the State of West Virginia GIS Boundary Survey for the Town of Bath. The survey was completed and includes all households, businesses and post office boxes subject to the 1% Municipal Sale and Use Tax. All requirements have been met and there is no further activity planned at this time.

5. Chairman Schene provided an update on responses received from local businesses in regard to the 1% Municipal Sales and Use Tax reminder notification which was delivered to Town of Bath businesses via U.S. First Class Mail. All businesses have received notification as required by the State of West Virginia Department of Taxation. This includes Class II legal advertisement published once a week for two successive weeks in the Morgan Messenger newspaper, a qualified publication.

6. Further discussion was held to address vacant, abandoned and under-utilized properties within the Town of Bath is scheduled for January 23, 2025. The Committee is reviewing legal definitions for identifying and addressing such properties. Town Recorder Susan Webster shared some historical insight into this issue and stated that some information is available in our current Ordinance. Further action is pending.

7. Town Recorder Susan Webster provided an update on the status of the lease agreement for the Town of Bath Train Depot property with Travel Berkeley Springs. Travel Berkeley has taken possession of the property and has moved their staff and operations from their former location on Fairfax Street to the Train Depot.

8. Chairman Schene introduced a plan submitted by the Public Safety Committee to offer Reserved Customer Parking permits for non-metered public parking spaces to business owners, their patrons and overnight lodging guests in the downtown business district. Further discussion including public feedback from the business community is pending.

9. The next Ordinance meeting date is January 23, 2025 at 4:00 pm in the Municipal Center.

10. The meeting was adjourned at 5:05 PM.

Chairman

Date


1-23-2025